



Data Processing Statement

(UK) Data Protection Act 1998

Processing Statement for ASSERT Project Experts' Database

The University of Stirling (STIR) is registered as a data controller with the United Kingdom Information Commissioner's Office (ICO) in terms of the Data Protection Act 1998. The University requires to process and retain, in electronic form or otherwise, certain personal data relating to you, by virtue of you agreeing to becoming an ASSERT Project expert, and to your details being included on the ASSERT Project experts' database, known as the 'expert body' comprising a pool of experts with knowledge about the societal impacts of security policy, practice and evaluation. All of your personal data will be treated strictly in accordance with the terms of the Data Protection Act. This means that confidentiality will be respected and that appropriate security measures will be taken to prevent unauthorised disclosure.

Purposes for processing your personal data

The personal data the University holds about you, including the personal data which you have given on your completed questionnaire (e.g. societal expertise, security research, competencies, contact details and institutional affiliations etc.) will be used for administrative, research and educational purposes, including but not limited to:

- ADMINISTRATION AND PROVISION OF EDUCATION AND TRAINING,
- ACADEMIC RESEARCH OR STATISTICAL ANALYSIS IN ALL FIELDS (INCLUDING: *SCIENTIFIC, TECHNICAL, HEALTH, SOCIAL, ECONOMIC OR MARKET RESEARCH*)
- IDENTIFICATION OF SUBJECTS FOR SURVEY OR ANALYSIS,
- COLLECTION OR EXTRACTION OF DATA,
- ANALYSIS, INTERPRETATION AND EVALUATION OF DATA,
- OUTPUT/PRESENTATION OF RESULTS OR FINDINGS,
- ADMINISTRATION OF RESEARCH FUNDING, and
- INFORMATION AND DATA BANK ADMINISTRATION.

The University of Stirling (STIR), will create an online database which will include categories of competencies and expertise of the ASSERT Project expert body. The database will be linked to a form of social media to enable engagement of the expert body, and that an exchange of views can flow freely amongst members, whilst ensuring that your privacy and data protection rights are protected. The database and link to social media (also known as an online communications tool) will be used to assist the European Commission in implementing the recommendations of ASSERT and other relevant research relating to assessing and evaluating the societal impacts of security research, policy and practice.

Sharing your personal data with other bodies

Your personal data will be shared with the partners of the ASSERT research project Consortium, which at the present time consist of:

- IRKS: Institute for the Sociology of Law and Criminology
- King's College London
- Technical University Berlin
- Trilateral Research and Consulting
- University of Stirling
- Hamburg-Consult
- European Commission

For these purposes, and in accordance with the University's Notification to the ICO, personal data may also be transferred outside the European Economic Area, to countries which may not have equivalent data protection laws. We will notify the expert body of any proposal to transfer personal data outside the European Economic Area.

Retention of your personal data

The experts' database and communications network will be maintained throughout the duration of the ASSERT project and for one year following the completion of the project by the University. The University will retain your personal data only as long as necessary for its purposes as described. Please note, however, that even after termination of your relationship with the University, the University and partners of the ASSERT research project Consortium may still need to retain your personal data to satisfy its obligations to keep certain records for particular periods under applicable law.

Making sure your personal data is accurate

The University strives to ensure that all personal data remain current and accurate. There are some areas, however, where the University relies upon you to inform it of any changes to your personal data. Changes to other personal details should be reported to the ASSERT Project experts' database administrator: office@irks.at

Further information

For further information on Data Protection please see: <http://www.rec-man.stir.ac.uk/data-protection/index.php> or contact Policy, Planning & Governance at dataprotection@stir.ac.uk. You will be asked on the questionnaire accompanying this Statement, to acknowledge that you have read this Processing Statement, and that you agree to your personal information being used for the purposes described in the Statement. If you are not happy to agree to the processing of your personal data as described above please contact: office@irks.at in the first instance. Should you at any time decide that you no longer wish your details to be used for the purposes described in the Statement, then you must notify the ASSERT Project Database Administrator: office@irks.at

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University of Stirling
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